



MOTORCYCLING NT

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MEMORANDUM

To: All Affiliated Clubs
From: Cilla Thomas – Chief Executive Officer
Date: Saturday, 18th May 2024
Subject: Coaching Permit Requirements

As we continue to prioritise the safety and welfare of all participants, clubs and volunteers in all motorcycling activities, we provide the following information on the implementation of new compulsory requirements for utilising the Coaching Permit and Product commencing **Monday May 26, 2024**.

As the State Controlling Body charged in both administering and dispersing coaching permits on behalf of Motorcycling Australia (MA) to affiliated coaches and clubs across the Northern Territory, Motorcycling Northern Territory (MNT) has introduced additional compulsory requirements in response to the evolving risk landscape associated with the use of this product and are supported by MA and our sport's national insurer.

These new compulsory requirements have been carefully created to fortify safety protocols and mitigate potential risks at a time when there is significant pressure on the insurance scheme that underpins the whole sport. We implore all affiliated coaches and clubs to rigorously adhere to these additional guidelines in the interest of safeguarding all participants and the sport.

NEW COMPLUSORY REQUIREMENTS FOR COACHING PERMIT USE

Effective from **Monday May 26, 2024**, the following compulsory requirements implemented by MNT must be adhered to by all coaches and clubs when utilising the Coaching Permit in addition to the existing MA National Coaching Guidelines 2022:

- 1. PERMIT, ENTRIES and PAYMENTS THROUGH RIDERNET PLATFORM:** In order to streamline administrative processes and ensure transparency in all transactions, it is **now mandatory** for all permits, entries, and payments to be processed exclusively through the RiderNet platform for this product. This step in compulsory use of the platform is a continuation of the requirements for competition permitting and participation implemented from February 1, 2024. The RiderNet platform will facilitate efficient processes and record-keeping, thereby enhancing the overall experience for both participants, coaches and clubs alike.
- 2. COMPULSORY INFORMATION REQUIREMENT:** Ensure to provide comprehensive information regarding the coaching sessions in the event long description. Clearly specify whether the coaching is accessible to all Northern Territory members, or if it is private coaching intended for selected members or teams. In the case of multi-day coaching, provide the daily coaching hours and detail any applicable participant fees. The permit application will also require details regarding rider numbers, the intended charge to riders, and the nominated lead coach.

3. **VENUE AVAILABILITY and HIRE FEE:** When it comes to venue availability and hire fee, it is important for the vendor and the coach to negotiate and come to an agreement. Any fees for hiring the venue should be paid by the coach directly to the vendor, and not by the participants who are attending the coaching sessions.
4. **TRACK and FIRST AID COMPLIANCE:** Coaching should only take place in approved venues specified on the coaching permit. Before the coaching activity begins, and as needed throughout the session, the coaching environment, including the track/coaching area, should be inspected. The coach must ensure that all machines, protective clothing, and equipment, including those of all participants, coaches, and assistants, undergo a discipline-compliant inspection. This can be done by the riders, with the coach providing guidance and ensuring compliance.

The coach may act as the current and suitably accredited first aider by being always on hand. However, if the coach will be riding, an alternative person must act as the first aider. The coach must have access to first aid facilities and must have telephone service available and know the telephone number of the nearest ambulance service. The coach must check for any injuries that riders may be carrying before commencing a session and must request to see a medical clearance if necessary.

5. **RECORD and REPORT COMPLIANCE:** All coaches and participants, including assisting parents and staff, are required to sign the indemnities. Injury and incident reports must be completed and submitted to MNT within twenty-four (24) hours of the occurrence. Additionally, coaches are obligated to transmit all other pertinent documents to MNT within five (5) days.

NON-COMPLAINE NOTICE

It is imperative to note, that failure to comply with any of these additional requirements will result in the coach and/or club being unable to access Coaching Permits moving forward. We take safety and compliance seriously, and it is imperative that all affiliated coaches and clubs adhere strictly to these additional requirements and the existing MA National Coaching Guidelines 2022.

FURTHER INFORMATION

Should you have any inquiries or require further assistance or clarification pertaining to these compulsory requirements, the RPA Guidelines or product, please do not hesitate to contact us: admin@mant.com.au